

**FOR COUNCIL MEETING OF:  
AGENDA ITEM NO.:  
PUBLIC WORKS FILE NO.:**

September 28, 2009  
4.2 (b)

**TO: MAYOR AND CITY COUNCIL**  
**THROUGH: LINDA NORRIS, CITY MANAGER**  
**FROM: PETER FERNANDEZ, P.E., PUBLIC WORKS DIRECTOR**  
**SUBJECT: AUTHORIZATION TO TRANSFER GENERAL FUND  
CONTINGENCIES TO FUND PUBLIC INVOLVEMENT ACTIVITIES  
RELATED TO POTENTIAL PARKS AND POLICE GENERAL  
OBLIGATION BOND MEASURES**

**ISSUE:**

Shall City Council adopt Resolution No. 2009-85, transferring \$55,000 from General Fund contingencies to General Fund transfers and transferring \$55,000 from Public Works Fund contingencies to the Public Works Fund operating budget, to fund professional services and preparation of presentation materials related to the public involvement effort to determine public opinion and support for potential parks and police general obligation bond measures?

**RECOMMENDATION:**

Staff recommends the City Council adopt Resolution No. 2009-85, transferring \$55,000 from General Fund contingencies to General Fund transfers and transferring \$55,000 from Public Works Fund contingencies to the Public Works Fund operating budget, to fund professional services and preparation of presentation materials related to the public involvement effort to determine public opinion and support for potential parks and police general obligation bond measures.

**BACKGROUND:**


Based on the recommendations of the Council Finance Committee, City Council, on September 14, 2009, directed staff to undertake a public involvement effort to determine the level of public support for placing general obligation bond measures before the voters for park system improvements, expansion of ball fields, and a future Police Department facility. In addition, the public involvement effort is to determine the best potential election date within the 2010 to 2012 timeframe for each potential bond measure.

Staff is requesting a transfer of funds from General Fund Contingencies in order to conduct public opinion research and for the preparation of presentation materials. Consultant services are anticipated to be used to conduct public opinion research including telephone surveys, focus groups, and other activities. Funds for these

activities were not included in the current fiscal year's budget in either the Public Works or Police Departments.

**FACTS AND FINDINGS:**

1. Resolution No. 2009-85 will transfer \$55,000 in funds from General Fund contingencies to General Fund transfers in order to provide funds to the Public Works Fund to undertake a project to determine public opinion for potential parks and police facility bond issues. As funds were not appropriated for this specific task, the Public Works Fund will need to transfer appropriation from its contingencies to the operating budget. The cost is offset with the revenue received from the General Fund.
2. Seeking public involvement in the initial phases of developing general obligation bond measures has proven successful in defining the needs and desires of the community, as well as identifying the specific projects that the voters will support. A total of three rounds of public involvement were implemented as part of the November 2008 Streets and Bridges Bond Measure. The first round identified the level of public support for a bond measure; the second round helped identify specific projects to be funded; and the third round provided objective information on what was on the ballot measure itself.



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Mark Becketl, AICP  
Parks and Transportation Services Manager

Ward All  
September 25, 2009 (10:36 am)

**RESOLUTION NO. 2009-85**

AUTHORIZING A TRANSFER OF APPROPRIATION TO BE EXPENDED FOR THE PURPOSE OF UNDERTAKING A PUBLIC INVOLVEMENT EFFORT TO DETERMINE PUBLIC OPINION AND SUPPORT FOR POTENTIAL PARKS AND POLICE GENERAL OBLIGATION BOND MEASURES

**Whereas**, ORS 294.450 allows the Council to authorize transfers of appropriations within a given fund;

NOW, THEREFORE, THE CITY OF SALEM RESOLVES AS FOLLOWS:

**Section 1.** A transfer of appropriation in the amount of \$55,000 as follows:

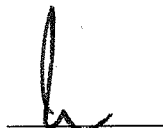
<u>From:</u>	<u>To:</u>
General Fund Contingencies 101-60961000-61110	General Fund Transfers 101-60961000-62110
General Fund Transfers 101-60961000-62110	Public Works Contingencies 155-58301000-61110
Public Works Contingencies 155-58301000-61110	Public Works Fund Operating 155-58301000-52670

to be expended for the purpose of undertaking a public involvement effort to determine public opinion and support for potential parks and police general obligation bond measures is hereby authorized.

**Section 2.** This resolution is effective upon adoption.

ADOPTED by the Council this 28<sup>th</sup> day of September, 2009.

ATTEST:

City Recorder  
Approved by City Attorney: 

Checked by: D. Neville

City of Salem, Oregon  
 Status of General Fund Contingencies  
 For Fiscal Year 2009-10

	<u>Unrestricted</u>
<u>Adopted Budget</u>	<u>\$ 2,500,000</u>
 <u>Transfers Recommended Today:</u>	
1. Public opinion for potential parks and police general obligation bond	\$ 55,000
<i>Subtotal</i>	<u>\$ 55,000</u>
 <u>Transfers Previously Approved</u>	
1. None	
<i>Subtotal</i>	<u>\$ -</u>
 <u>Remaining Appropriated Contingencies</u>	 <u><u>\$ 2,445,000</u></u>
/1	
/2	
/3	

Prepared by: Debra Neville, Budget Officer

**FOR INFORMATION ONLY**